

**CAFA, INC.**  
**Learning Foundation**  
**Learning Foundation and Performing Arts Gilbert**  
**Learning Foundation and Performing Arts Warner**  
**Learning Foundation and Performing Arts Alta Mesa**

**PARENT INVOLVEMENT POLICY**

**PART I. GENERAL EXPECTATIONS**

CAFA, Inc. agrees to implement the following statutory requirements:

CAFA, Inc. will put into operation programs, activities and procedures for the involvement of parents in all of its schools with Title I, Part A programs, consistent with section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children.

Consistent with section 1118, CAFA, Inc. will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of section 1118(b) of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA.

In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, CAFA, Inc. and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.

CAFA, Inc. will be governed by the following statutory definition of parental involvement, and expects that its Title I schools will carry out programs, activities and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities. This includes ensuring that . . .

- . . . parents play an integral role in assisting their child's learning;
- . . . parents are encouraged to be actively involved in their child's education at school;
- . . . parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.

**PART II. IMPLEMENTATION OF PARENTAL INVOLVEMENT POLICY**

1. CAFA, Inc. will take the following actions to involve parents in the joint development of a parental involvement plan under section 1112 of the ESEA:

- A. CAFA, Inc. will hold meetings for parents of Title I students, Title I Teachers and school and district administration to gather input that is used to develop the district's parent involvement plan. Suggestions are annotated and included in the plan.
- B. In addition, Parent and Staff *Survey* results are aggregated and used to prepare parent involvement plans and to determine the effectiveness of the plan.

2. The CAFA, Inc. will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:

A. Parents are, by means of participation, in scheduled school review or improvement meetings

3. CAFA, Inc. will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:

A. The district will require teachers to be responsible for increasing parent involvement and provide support by supplying teachers with Internet and email technology.

B. All core teachers will have weekly contact with parents through the use of Juniper Grades, newsletters, student planners, and will hold quarterly parent/teacher conferences in person, by phone or email.

Teachers at each school site conduct conferences to discuss student achievement, course expectations and attainment of goals, and maintain school conference logs.

Parents are able to access current information relative to their child's academic performance and student achievement data and course assignments.

4. CAFA, Inc. will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parental involvement policy and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies.

A. A parent communication survey will be conducted in the Fall and Spring to help the understand and address parent needs and in the evaluation and effectiveness of the parental involvement policy.

B. Meetings are then held at each school site to analyze and evaluate *Survey* results to aid the school site in assessing the effectiveness of their Parental Involvement Plan.

5. CAFA, Inc. works to maintain stakeholder satisfaction by mandating a 24-hour response time to any queries. By cultivating an e-mail culture at our school, leadership has implemented a way for parents, students, administration and teaching staff to communicate quickly, effectively, and often. In addition to digital communication, the school sends out monthly newsletters that include information regarding school policies, a calendar of events, newsworthy classroom activities, and school status reports (testing results, improvement progress, etc.). Stakeholders are asked to participate in surveys (which are then used to formulate or adjust policies and programs), to join our PTO, and to participate in formulating, implementing, and reviewing our Parental Involvement Plan.

6. CAFA, Inc. schools communicate with students and parents/guardians through the online program, Juniper Grades. Juniper Grades provides data for stakeholders that include GPA/grades, missing assignments, class averages on specific assignments and overall, a calendar option, a place for files to be uploaded and disseminated, and a way for easy e-mail communication between families and teachers. LFPA also uses Juniper Grades to make school-wide announcements and to send out invitations to school events such as PTO meetings, School Improvement meetings, performances, field trips, etc. Weekly and monthly newsletters are an effective tool for disseminating general information or policies. In addition to the real-time information available on Juniper Grades, teachers send home hard copies of quarterly grade reports and all teachers hold conferences with parents and students throughout the year. Core teachers and parents participate in all IEP meetings. Flyers are regularly sent home with students with valuable information regarding testing, special events, and policies. These same flyers are also sent via Juniper Grades. Information is also on at the schools.
7. The CAFA, Inc. Budget allocation is driven by new or continuing Title I requirements, staffing requirements and the function of the school in general including parent programs and support of student learning. Available resources are budgeted for new or improved assessment programs, continuing professional development, ELL and special education needs. LFPA's governing board members, principals, teachers, and parents meet to discuss approval of the budget based on allocations that support needed programs.
8. The CAFA, Inc. provides full opportunities for the participation of parents who are economically disadvantaged, have limited English proficiency, parents with disabilities, or parents of migratory children, including providing information and school reports in a language and form parents can understand. The district provides the following to assist with the above:
  - A homeless liaison and services per the McKinney-Vento Act.
  - An ELL coordinator for students who will also assist parents.
  - A full service Special Education Department that involves parents in student instructional program planning.
  - Other reasonable support for parental involvement activities under section 1118 as parents may request

Adopted by Governing Board: Date of Policy Manual Adoption